

# WAYLAND • PUBLIC • SCHOOLS

WAYLAND, MASSACHUSETTS

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March 1, 2016

Dear Parent/Guardian:

School bus registration is now open for the 2016-2017 school year. **All families who choose school bus transportation, whether town-paid or fee-based, must register on or before June 30, 2016.**

Students in Kindergarten through grade 6 living more than two miles from their districted schools are eligible to receive town-paid transportation. Students in Kindergarten through grade 6 living less than two miles from their districted schools and all students in grades 7 to 12 are eligible for fee-based transportation, based on space availability.

The transportation fee for the 2016-2017 school year is \$300 per student and is capped at \$850 for a family with three or more student riders if registration is postmarked or submitted on-line **on or before June 30, 2016**. Registrations submitted **after June 30, 2016** are increased to \$350 for an individual pass and \$1,000 for the family cap of three or more student riders.

**For your convenience, there are two ways to register for school bus transportation: On-line Registration and Mail-in Registration:**

**On-line Registration** - Register for school bus transportation and pay the transportation fee on-line via UniPayGold **on or before June 30, 2016** <https://unipaygold.unibank.com/Default.aspx?customerid=741>  
There is a charge for payment by electronic check and an additional fee for payment by credit or debit card. For more information, the fee schedule is posted on the WPS website.

**Mail-in Registration** - Complete the 2016-2017 School Bus Registration form found at [http://www.wayland.k12.ma.us/administration/student\\_transportation](http://www.wayland.k12.ma.us/administration/student_transportation) and deliver the form **on or before June 30, 2016** with a check made out to "Wayland Public Schools" to the Transportation Office, Wayland Public Schools, 41 Cochituate Road, Wayland MA 01778-0408. Forms will also be available in the Transportation Office.

Financial assistance is available for eligible families. The application form and information about financial assistance is available on the Student Transportation Page on the school district's website. Please submit your application for financial assistance **on or before June 30, 2016**.

Late registration is subject to the availability of space regardless of town-paid or fee-based status. Bus routes and bus stops are based on registrations received by **the June 30, 2016 deadline**.

Bus passes will be issued by the end of August, 2015 upon payment in full, qualification for free service (K-6 students who reside more than two miles from their school), or approval for financial assistance (completed application required for determination of approval). For the safety of all, student riders will be asked and must present bus passes to drivers before boarding.

For more information about school bus transportation, please contact the Wayland Public Schools Transportation Coordinator, Dianne Potter, at [dianne\\_potter@wayland.k12.ma.us](mailto:dianne_potter@wayland.k12.ma.us).

Sincerely,

Susan Bottan  
School Business Administrator