

**SUBJECT: Community Support Goal Team Meeting Minutes**

**DATE: February 9, 2007**

**TIME: 4:00 PM**

**PLACE: Wayland School Committee Room**

**PRESENT: Ellen Chasen, Jane Ezbicki, Barb Fletcher, Peg Ingolia**

**I. DISCUSSION:**

- a. The Committee Members (“Members”) reviewed the conversations they had with selected peer communities regarding their strategic communications plans.
- b. The Members then discussed the idea of using a phone survey to gather information.
  - i. The group determined that the goal of the phone survey should be to learn what is the best way for us to connect with the contact person and what is the best way for the contact person to connect with us.
- c. Suggested questions for the phone survey were then discussed.

**II. NEXT STEPS:**

- a. Barb agreed to edit the phone survey questions and distribute the revised version to the group.
- b. Barb offered to speak with Dr. Burton and the Wayland Angel Network about having high school students or Wayland teens help conduct the phone survey.
- c. Peg agreed to speak with Anna Meliones regarding the details of the phone survey conducted for the Town Pool. She also plans to contact Paul Neustadt about getting his organization involved with the phone survey.

**III. NEXT MEETING:**

- a. Friday, March 9<sup>th</sup>, 4PM-6PM

**IV. ADJOURNMENT:**

- a. The meeting was adjourned at 5:30PM.

**Respectively Submitted,**

**Barb Fletcher**