

MINUTES – WAYLAND SCHOOL COMMITTEE
Regular Session – November 21, 2011

A Regular Session of the Wayland School Committee was held on Monday, November 21, 2011, at 7:00 P.M. in the School Committee Room of the Wayland Town Building.

Present were:

Mrs. Barb Fletcher, Chair
Ms. Beth Butler, Vice Chair
Dr. Malcolm Astley
Mrs. Ellen Grieco (arrived at 7:07)
Dr. Shawn Kinney

Also:

Dr. Paul Stein
Superintendent of Schools

Mr. Brad J. Crozier
Assistant Superintendent

Dr. Marlene M. Dodyk
Director of Student Services

Mr. Geoffrey S. MacDonald
Business Administrator

Chair Barb Fletcher convened the regular meeting at 7:04 P.M.

1. **NAMM Foundation “Best Communities for Music Education” Award:**
Brandon Murphy presented the Wayland School Department with the NAMM Foundation “Best Communities for Music Education” Award. Susan Memoli accepted the award and thanked the School Committee for their continued support of the Fine Arts Department.
2. **Comments & Questions from the Public:**
 - Tom Sciacca further highlighted the Sherborn information and specifically noted that class size is not correlated to student achievement.
3. **2011-2012 Staff Deployment & Class Size Report:**
Brad Crozier presented the Staff Deployment and Class Size Report and answered questions posed by the School Committee.
4. **October 1 Enrollment Report:**
Geoff MacDonald presented the FY13 Enrollment Report. He answered questions from the School Committee.

Dr. Astley left the meeting at 7:50.
5. **First Quarter Financial Report:**
Geoff MacDonald provided the School Committee with an update on the progress for the final draft of the Quarterly Financial Report.
6. **FY11 End-of-Year Report Submitted to DESE:**
Geoff MacDonald provided a high-level overview of the DESE required End-of-Year Report. He answered questions posed by the School Committee.
7. **FDK Refund:**
This discussion was tabled to the next meeting.

MINUTES – WAYLAND SCHOOL COMMITTEE
Regular Session – November 21, 2011

8. **WHS Furniture Surplus:**

Upon a motion duly made by Dr. Kinney, seconded by Ms. Butler, the School Committee voted unanimously (4-0) to declare the inventory from the old high school surplus.

9. **HSBC Shawmut Design Construction Co. Change Order #11 and HMFH Amendment #6:**

Upon a motion duly made by Dr. Kinney, seconded by Mrs. Grieco, the School Committee voted unanimously (4-0) to approve Change Order #11 for Shawmut Design and Construction Co. in the amount of \$136,624 for a revised contract value of \$57,254,595 for work done in Buildings A & B for over run from the GMP floor moisture mitigation allowance and to approve HMFH Amendment #6 in the amount of \$8,500 for a revised contract value of \$5,604,600 for additional structural engineering CA (computer automation) work associated with the Field House due to unforeseen conditions and design changes that created additional structural design review.

10. **Notice of School Choice Hearing:**

The School Committee would like to hold the School Choice Hearing before the budget process is over. Barb Fletcher will work to place the hearing on a future agenda.

11. **Discussion of ORC Report re: Part 2 of The Abrahams Group Report:**

(Dr. Astley returned at 8:32 p.m.)

The School Committee continued to review the ORC's draft report regarding their findings and recommendations for Part 2 of The Abrahams Report. The School Committee will include the feedback in their final report.

12. **Approval of Accounts Payable and Payroll Warrants:**

Upon a motion duly made by Dr. Kinney, seconded by Ms. Butler, the School Committee voted unanimously (5-0) to approve payment of the following:

- Wayland Public Schools Payroll warrant, dated 11/17/2011, in the amount of \$1,133,326.73
- Wayland Public Schools Accounts Payable warrant, dated 11/21/2011, in the amount of \$268,295.00
- Wayland Public Schools Accounts Payable warrant, dated 11/21/2011, in the amount of \$2,606,812.51 (High School project)

13. **Approval of Minutes:**

Upon a motion duly made by Dr. Astley, seconded by Ms. Butler, the School Committee voted unanimously (4-0-1) to approve the following minutes as written (Dr. Kinney abstained):

- Special Session of November 2, 2011

Upon a motion duly made by Dr. Astley, seconded by Ms. Butler, the School Committee voted unanimously (4-0-1) to approve the following minutes as amended (Dr. Kinney abstained):

- Regular Session of November 7, 2011

14. **Superintendent's Report:**

(a) Holiday Break Survey:

Dr. Stein reported that the Holiday Break Survey resulted in keeping the current school calendar.

(b) School Committee Secretary Update:

Dr. Stein reported on the cost for a stipend for a School Committee secretary. Dr. Stein and Mr. Crozier answered questions asked by the School Committee. The School Committee would like to pilot the arrangement for the next two months.

(c) School News:

- Dr. Stein reported on the I-auto-alert test for emergency notification.
- Dr. Stein commented on his meeting with the Middle School Social Studies Department. He was pleased to see the depth of the curriculum and the understanding of the needs of the students at the Middle School.

MINUTES – WAYLAND SCHOOL COMMITTEE
Regular Session – November 21, 2011

15. **Follow-up and Future Agenda Items:**

- (a) Finalize School Committee Report re: Part 1 of the Abrahams Report:
Agenda item tabled.
- (b) Review Minutes re: OML Violation:
Agenda item tabled.
- (c) Continued Discussion of FY13 Capital Request:
The School Committee reviewed the Capital Technology request that was submitted by Technology Director Leisha Simon. The Committee discussed several follow-up details.
- (d) Thanksgiving Celebration:
Dr. Astley updated the School Committee on the Thanksgiving Celebration. He provided the Committee with a document that gives an overview of the activities.

Dr. Astley discussed the possibility of running the Alumni Association through the WPSF.

- (e) Recreation Commission Forum on Possible Middle School Fields:
Dr. Astley will attend the forum.

16. **Comments from the Public:**

Tom Sciacca commented that the School Committee should not hire a secretary because Brad Crozier understands the subject matter and the replacement may not. He also provided a qualitative assessment on the district's kindergarten enrollment projections.

17. **Executive Session:**

Upon a motion duly made by Mrs. Grieco, seconded by Dr. Kinney, the School Committee voted unanimously (5-0) by roll call vote to convene in Executive Session at 9:35 P.M. to review November 7, 2011 Executive Session minutes, which related to the discussion of strategy with respect to collective bargaining with the WTA, as set forth in M.G.L. Chapter 30A, Section 21(a) (3). A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mrs. Barb Fletcher, Chair	X	
Ms. Beth Butler, Vice Chair	X	
Dr. Malcolm Astley	X	
Mrs. Ellen Grieco	X	
Dr. Shawn Kinney	X	

The Chair announced that they would reconvene in Regular Session for adjournment purposes only.

18. **Adjournment:**

Upon a motion duly made by Mrs. Grieco, seconded by Dr. Kinney, the School Committee voted unanimously (5-0) to adjourn the Regular Session at 9:50 P.M.

Respectfully submitted,

Paul Stein, Clerk
Wayland School Committee

Observers:

Tom Sciacca, WVN
Lea Anderson, HSBC
Bob Gordon, Wayland

Corresponding Documentation:

1. November 2, 2011 Special Session Minutes
2. November 7, 2011 Regular Session Minutes
3. November 7, 2011 Executive Session Minutes
4. Shawmut Design Construction Co. Change Order #11 and HMFH Amendment #6
5. 2011-2012 Staff Deployment & Class Size Report
6. October 1 Enrollment Report
7. First Quarter Financial Report
8. FY11 End-of-Year Report Submitted to DESE
9. WHS Furniture Surplus Spreadsheet
10. Handout – Overview of Thanksgiving Activities