

MINUTES – WAYLAND SCHOOL COMMITTEE  
Regular Session – September 12, 2011

A Regular Session of the Wayland School Committee was held on Monday, September 12, 2011, at 7:00 P.M. in the School Committee Room of the Wayland Town Building.

Present were:

Mrs. Barb Fletcher, Chair  
Ms. Beth Butler, Vice Chair  
Dr. Malcolm Astley  
Mrs. Ellen Grieco  
Dr. Shawn Kinney

Also:

Dr. Paul Stein  
Superintendent of Schools

Mr. Brad J. Crozier  
Assistant Superintendent

Dr. Marlene M. Dodyk  
Director of Student Services

Mr. Geoffrey S. MacDonald  
Business Administrator

Chair Barb Fletcher convened the regular meeting at 7:05 P.M.

1. **Shawmut Design Company Change Orders #9a and #9b:**

Mr. Eric Sheffels reviewed the change orders and provided the School Committee with an update on the overall progress on the new high school building. He answered questions from the Committee.

Upon a motion duly made by Ms. Butler, seconded by Dr. Kinney, the School Committee voted unanimously (5-0) to approve Change Order #9a for \$51,651.00 and Change Order #9b for \$55,922.00 for Shawmut Design and Construction Company for a revised contract value of \$56,833.325.00 and to authorize Chair Barb Fletcher to sign the contract on behalf of the Wayland School Committee.

2. **Comments & Written Statements from the Public:**

Mr. Tom Sciacca commented on the recent Boston Magazine rankings. He noted that this ranking considers cost as a metric. He referenced Westford as a community that had top MCAS scores but a lower per pupil expenditure than Wayland. He asked the School Committee to commission a task force to understand why Westwood has higher MCAS scores but a lower per pupil expenditure than Wayland.

3. **WHS Field Trip Approval to India:**

Dr. Stein presented the application of a high school trip request to India.

Upon a motion duly made by Mrs. Grieco, seconded by Dr. Astley, the School Committee voted unanimously (5-0) to approve a four-week stay of 12-18 students from India in April 2012, as well as an exchange of 6-12 Wayland students from Wayland in July/August 2012.

4. **FY11 End-of-Year Financial Report:**

Mr. Geoff MacDonald reviewed the FY11 financial statement with the School Committee. Mr. MacDonald and Dr. Stein answered questions from the Committee members.

5. **FY11 Annual Report:**

Mrs. Fletcher described the requirements of the Annual Report and provided a draft of the topics that may be included in the next draft.

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6. **FY12 Draft School Committee Calendar:**

The School Committee reviewed a draft calendar of meetings for the 2011-2012 school year. The Committee also discussed items and information needed for future reports.

7. **Approval of Accounts Payable and Payroll Warrants:**

Upon a motion duly made by Dr. Astley, seconded by Mrs. Grieco, the School Committee voted (4-0) (Dr. Kinney abstained) to approve payment of the following:

- Wayland Public Schools Accounts Payable warrant, dated 9/12/2011, in the amount of \$239,196.91
- Wayland Public Schools Payroll warrant, dated 9/7/2011, in the amount of \$1,185,015.17

8. **Approval of Minutes:**

Upon a motion duly made by Ms. Butler, seconded by Dr. Kinney, the School Committee voted unanimously (5-0) to approve the following minutes as amended:

- Regular Session of August 29, 2011

9. **Superintendent's Report:**

(a) School Opening/Enrollment Update:

Dr. Stein reviewed the current enrollment as of the opening of school.

(b) New Staff Profiles:

Mr. Crozier presented the bios of the new teaching staff for 2011-2012.

(c) Summer Maintenance Work Update:

Dr. Stein presented a memo from Patrick Morris updating the Committee on the summer maintenance on the school buildings. The School Committee noted the number of volunteers that participated in the work this summer.

(d) Request for Volunteers for the Technology Task Force:

Dr. Stein informed the Committee of the need for volunteers on the Technology Task Force.

(e) School News:

Dr. Stein reported on a successful start to the school year. He described his experiences in each of the buildings with parents, students, and staff.

10. **Follow-up and Future Agenda Items:**

(a) Continued Discussion of Indirect Cost Agreement:

After a review of the document, Ms. Butler and Mrs. Grieco recommended that no changes be made to the document.

Upon a motion duly made by Ms. Butler, seconded by Mrs. Grieco, the School Committee voted unanimously (5-0) to approve the Indirect Cost Agreement.

(b) Review of Minutes Related to OML Complaint:

Upon a motion duly made by Dr. Kinney, seconded by Ms. Butler, the School Committee voted (4-0) (Mrs. Grieco abstained) to approve the following 2010 regular session minutes related to the OML violation:

- January 25, February 4, February 8, March 1, March 8

Upon a motion duly made by Ms. Butler, seconded by Dr. Astley, the School Committee voted unanimously (5-0) to approve the following minutes, as amended:

- June 27, 2011

(c) Discussion re: School Packets for Information:

Dr. Astley reported that he has scheduled a meeting with Leisha Simon to continue to facilitate receiving meeting packets electronically and asked if other School Committee members had questions.

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(d) Thanksgiving Alumni Event:

Dr. Astley provided an update on the planning of the Thanksgiving alumni event. He informed the Committee of the numerous possible events that may be organized.

11. **Comments from the Public:**

Mr. Tom Sciacca commented on the stereotypical gender roles and how teacher role models can impact children's perspective. He also pressed the Committee to continue to look for efficiencies, best practices, and other ways to improve.

12. **Executive Session:**

Upon a motion duly made by Mrs. Fletcher, seconded by Ms. Butler, the School Committee voted unanimously (5-0) to convene in Executive Session at 8:55 P.M. to discuss Executive Session minutes pertaining to the Open Meeting Law violation and to discuss the release of Executive Session minutes, as set forth in Chapter 30A of G.L., Chap. 21(a).

The Chair announced that they would reconvene in Regular Session for adjournment purposes only.

| <u>Roll Call</u>            | <u>Yes</u> | <u>No</u> |
|-----------------------------|------------|-----------|
| Mrs. Barb Fletcher, Chair   | X          |           |
| Ms. Beth Butler, Vice Chair | X          |           |
| Dr. Malcolm Astley          | X          |           |
| Mrs. Ellen Grieco           | X          |           |
| Dr. Shawn Kinney            | X          |           |

13. **Adjournment:**

Upon a motion duly made by Mrs. Grieco, seconded by Dr. Kinney, the School Committee voted unanimously (5-0) to adjourn the Regular Session at 9:07 P.M.

Respectfully submitted,

Paul Stein, Clerk  
Wayland School Committee

Observers:

Tom Sciacca, WVN  
Eric Sheffels, HSBC  
Shelby Morss, Wayland

Corresponding Documentation:

1. SDC Change Orders #9a and #9b
2. WHS India Trip Request
3. Memo re: FY11 Financial Statement
4. FY13 Budget Timeline
5. Draft 2011-2012 School Committee Calendar
6. September 2011 Enrollment
7. New Teacher Bios
8. Summer Maintenance/Custodial Report
9. Regular Minutes of August 29, 2011
10. Regular and Executive Session Minutes re: OML Complaint
  - January 25, 2010
  - February 4, 2010
  - February 8, 2010
  - March 1, 2010
  - March 8, 2010